

### SELF-DIRECTING FAMILIES

# Find the Support You Need!

Search for support staff and/or post your support needs on our job board.



### **Connect With Support Staff**

Connecticut individuals and families who self-direct or are interested in self-direction can use Rewarding Work's online directory and job board to find and hire Direct Support Professionals (DSPs). Job candidates are available to support people with developmental and intellectual disabilities—at home or in the community. You can find the person to best fit your specific needs.

### Free Subscriptions with DDS Eligibility

Individuals and families supported by CT DDS get a free subscription when they register with a DDS access code: **ctddsconnect** 

### **Questions?**

If you have any questions or concerns, please email info@RewardingWork.org or call (866) 212-9675.

### **Get Started Today**

It only takes a few minutes to register and subscribe. See our tips on the reverse side to get started. Your free 12-month subscription, renewable annually, begins immediately.

# RewardingWork.org/CT

# How to Use RewardingWork.org/CT to Find and Hire Support Staff

### How to Register & Subscribe

- 1. Click Subscribe. Then click I Need to Hire!
- 2. Establish an account by entering your email address, creating a password, and completing a short **Profile Form.**
- 3. On the Subscribe Page, click Have an Access Code? and enter the DDS access code:

#### ctddsconnect

4. Click **Continue** to start your free 12-month subscription to Rewarding Work. You can immediately begin searching for applicants and posting your job.

# Post a Job

- 1. From your dashboard, click **Post a Job**, and complete the online posting form.
- 2. Your job is posted immediately and runs for 30 days. Job applicant responses go to your email address. Read job applicant responses, review their profiles on RewardingWork.org, and decide which applicants to contact.
- 3. To edit or repost a job, visit **My Jobs** on your dashboard.

### Questions

Email info@RewardingWork.org or call (866) 212-9675.



### **Search Caregivers**

- From your dashboard\*, click Search
   Caregivers. Enter your zip code, and choose how many miles from your zip code to search.

   For simple zip code search results, click
   Search to view your results. To add additional search criteria, click More Filters.
- 2. Search results will appear, with most recent applicants at the top of the list. Click the job applicant's name to review their complete profile. Select which workers to contact!

\*Your employer DASHBOARD is where you manage your account information and subscriptions, search for applicants and post jobs.

# Tip

View our short videos to get started! RewardingWork.org/training

